

Nutrition Meeting Attendance Assignment
NUT 4210
Spring 2020
25 Points

Student's Name: _____

Name of Meeting: _____ **Meeting Date/Time:** _____

Below, please record notes while you are at the meeting. Consider the following questions while you are taking notes. How many people are in attendance? Where is the meeting being held? Who has the responsibility for running the meeting? What are the major topics being discussed? What are your thoughts/opinions on the topics/agenda items? What did you learn from the meeting and what questions came up for you during the session? With whom did you network with at this meeting? Your notes/summary should be no more than two pages, double spaced.